



STATEMENT OF COMPLIANCE

DESIGN ORGANISATION

CAR PART NUMBER	147	APPROVAL NUMBER	
1.	Full Name of Organisation		
2.	Trade Name if applicable		
3.	Address of Principal (Main Base)		
		Postal code	
4.	Postal Address		
		Postal code	
4.1	Secondary Base if applicable <i>(Do not use Post office Box)</i>		
		Postal code	
5.	Telephone number	Fax number	
6.	Mobile Phone	Email address	
Certification Project Manager, SACAA			
Contact telephone number			

STATEMENT OF COMPLIANCE

INTRODUCTION (PRE-AMBLE)

Preparation of the Statement of Compliance benefits the applicant by systematically ensuring that all applicable specific regulatory requirements are appropriately addressed during the certification process. The Statement of Compliance also serves as a master index to the applicant's Manual System. The Statement of Compliance is an important source document and serves as the applicant's "roadmap of compliance" during the initial certification process as well as after the certificate is granted. It is a "living document" that may be modified during the certification process and thereafter during continued surveillance. Once the certification process is completed, the applicant should continue to keep the Statement of Compliance current as changes are incorporated into their Manual System. A properly constructed Statement of Compliance will expedite the SACAA's review and approval of the applicant's operations and manual system.

HOW TO ASSEMBLE A STATEMENT OF COMPLIANCE

SUBPART 1: REQUIREMENTS FOR APPROVAL

The initial Statement of Compliance shall be in the form of a complete listing of all pertinent sections and subparts relevant SACAR. Where compliance information has been developed, a manual reference or description of method of compliance must be entered next to the applicable regulatory section. If the method of compliance has not been fully developed, the applicant should indicate that the compliance information would be provided in the final Statement of Compliance. The initial Statement of Compliance may be abbreviated where appropriate. However, the initial Statement of Compliance, which does not clearly document an applicant's knowledge of regulatory requirements, is unacceptable. Statements such as "will comply" are not sufficient. The initial Statement of Compliance (and later, the final Statement of Compliance) provides the only written evidence the applicant/operator understands of the SACAR requirements.

INITIAL STATEMENT OF COMPLIANCE

The initial Statement of Compliance shall be in the form of a complete listing of all pertinent sections and subparts relevant SACAR. Where compliance information has been developed, a manual reference or description of method of compliance must be entered next to the applicable regulatory section. If the method of compliance has not been fully developed, the applicant should indicate that the compliance information would be provided in the final Statement of Compliance. The initial Statement of Compliance may be abbreviated where appropriate. However, the initial Statement of Compliance, which does not clearly document an applicant's knowledge of regulatory requirements, is unacceptable. Statements such as "will comply" are not sufficient. The initial Statement of Compliance (and later, the final Statement of Compliance) provides the only written evidence the applicant's or manufacturer understands of the SACAR requirements.

FINAL STATEMENT OF COMPLIANCE

Demonstrations must not be conducted until the certification team is satisfied that all regulatory requirements have been adequately addressed through the team's review of the final Statement of Compliance.

EXAMPLE

It is recommended that the STATEMENT OF COMPLIANCE be prepared similar to the example that follows:

EXAMPLE: STATEMENT OF COMPLIANCE TABLE FORMAT

<i>Note: The information in the three columns below must be completed by the Design Organization</i>						
REGULATION		METHOD OF COMPLIANCE MANUAL REFERENCE	Not Applicable	Acceptable	Unacceptable	Note number
SUBPART 1, 2 & 3: APPLICABILITY REQUIREMENTS FOR APPROVAL						
147.01.1	This Part shall apply to the approval and operation of design organisations which design –					
	a	products or changes thereto; and				
	b	parts and appliances or changes thereto				
147.02.1	No organisation shall design any product or a change thereto, except under the authority of, and in accordance with the provisions of, a design organisation approval issued under this Subpart.					
147.02.2	An applicant for the issuing of a design organisation approval to design products or changes thereto, shall provide the Director of Civil Aviation with its manual of procedure which shall –					
	a	comply with the requirements prescribed in this Subpart; and				
	b	contain the information as prescribed in Document SA-CATS-DO .				
147.02.3	1	The applicant shall establish a quality control system for the control and supervision of the design of products or changes thereto, covered by the application.				
	2	The minimum standards for a design control system shall be as prescribed in Document SA-CATS-DO .				

147.03.1	1	No organisation shall design any product or a change thereto, except under the authority of, and in accordance with the provisions of, a design organisation approval issued under this Subpart..					
147.03.2		An applicant for the issuing of a design organisation approval to design parts or appliances or changes thereto, shall provide the Director of Civil Aviation with its manual of procedure which shall –					
	a	comply with the requirements prescribed in this Subpart; and					
	b	contain the information as prescribed in Document SA-CATS-DO .					
147.03.3	1	The applicant shall establish a quality control system for the control and supervision of the design of parts or appliances or changes thereto, covered by the application.					
	2	The minimum standards for a design control system shall be as prescribed in Document SA-CATS-DO .					

Note:

The Acronyms utilized in the above table under the column entitled Method of Compliance/Manual Reference are as follows: MOP – Manual of Procedures, Training Manual-TM, etc. The Design Organization should provide a list of all the acronyms they use in this document and what they refer to either at the beginning or the end of the Statement of Compliance. **Accountable manager and the quality assurance manager must sign this document once it has been reviewed by and approved by the Manufacturing Inspector.**

