



STATEMENT OF COMPLIANCE

MANUFACTURING ORGANISATION

CAR PART NUMBER	148	APPROVAL NUMBER	
1. Full Name of Organisation			
2. Trade Name if applicable			
Address of principal (Main Base):		Postal Address	
	Postal Code		Postal Code
Secondary Base if applicable <i>Do not use Post office Box</i>			

Telephone number		Fax number	
Mobile Phone		E-mail address	

Certification Project Leader, SACAA:	
Contact telephone number:	

STATEMENT OF COMPLIANCE

INTRODUCTION (PRE-AMBLE)

Preparation of the Statement of Compliance benefits the applicant by systematically ensuring that all applicable specific regulatory requirements are appropriately addressed during the certification process. The Statement of Compliance also serves as a master index to the applicant's Manual System. The Statement of Compliance is an important source document and serves as the applicant's "roadmap of compliance" during the initial certification process as well as after the certificate is granted. It is a "living document" that may be modified during the certification process and thereafter during continued surveillance. Once the certification process is completed, the applicant should continue to keep the Statement of Compliance current as changes are incorporated into their Manual System. A properly constructed Statement of Compliance will expedite the SACAA's review and approval of the applicant's operations and manual system.

HOW TO ASSEMBLE A STATEMENT OF COMPLIANCE

SUBPART 1: REQUIREMENTS FOR APPROVAL

The initial Statement of Compliance shall be in the form of a complete listing of all pertinent sections and subparts relevant SACAR. Where compliance information has been developed, a manual reference or description of method of compliance must be entered next to the applicable regulatory section. If the method of compliance has not been fully developed, the applicant should indicate that the compliance information would be provided in the final Statement of Compliance. The initial Statement of Compliance may be abbreviated where appropriate. However, the initial Statement of Compliance, which does not clearly document an applicant's knowledge of regulatory requirements, is unacceptable. Statements such as "will comply" are not sufficient. The initial Statement of Compliance (and later, the final Statement of Compliance) provides the only written evidence the applicant/operator understands of the SACAR requirements.

INITIAL STATEMENT OF COMPLIANCE

The initial Statement of Compliance shall be in the form of a complete listing of all pertinent sections and subparts relevant SACAR. Where compliance information has been developed, a manual reference or description of method of compliance must be entered next to the applicable regulatory section. If the method of compliance has not been fully developed, the applicant should indicate that the compliance information would be provided in the final Statement of Compliance. The initial Statement of Compliance may be abbreviated where appropriate. However, the initial Statement of Compliance, which does not clearly document an applicant's knowledge of regulatory requirements, is unacceptable. Statements such as "will comply" are not sufficient. The initial Statement of Compliance (and later, the final Statement of Compliance) provides the only written evidence the applicant's or manufacturer understands of the SACAR requirements.

FINAL STATEMENT OF COMPLIANCE

Demonstrations must not be conducted until the certification team is satisfied that all regulatory requirements have been adequately addressed through the team's review of the final Statement of Compliance.

EXAMPLE

It is recommended that the STATEMENT OF COMPLIANCE be prepared similar to the example that follows:

EXAMPLE: STATEMENT OF COMPLIANCE TABLE FORMAT

<i>Note: The information in the three columns below must be completed by the Manufacturing Organization</i>					
REGULATION	METHOD OF COMPLIANCE MANUAL REFERENCE	Not Applicable	Acceptable	Unacceptable	Note number
SUBPART 1 & 2: APPLICABILITY REQUIREMENTS FOR APPROVAL					
148.01.1 (1) (a); (b) and (c)	How is this Part 148 applicable to your operations? What is the organisation Manufacturing?				
148.02.1	The applicant shall satisfy the Director of Civil Aviation that –				
148.02.2	An application for the issuing, renewal or amendment of a manufacturing organisation approval shall:				
	a be made to the Director of Civil Aviation in the appropriate form as prescribed in document SA-CATS-MORG and shall include -				
	I an outline of the information required by regulation 148.02.2;				
	II the terms of approval requested to be issued under regulation 148.02.9; and				
b	Be accompanied by the appropriate fee as prescribed in Part 187.				
148.02.3	1 The Director of Civil Aviation shall issue a manufacturing organisation approval if the applicant complies with the requirements of regulation 148.01.2;				
	2 The approval with the relevant rating shall be issued on the appropriate form as prescribed in document SA-CATS-MORG.				
148.02.4	1 The manufacturing organisation shall show that it has established and can maintain a quality system, which has to be documented.				

	2	This quality system shall be such as to enable the organisation to ensure that:				
	a	in the case of a Manufacturing approval each product, part or appliance produced by the organisation or by its partners, or supplied from or subcontracted to outside parties, conforms to the applicable design data and is in a condition for safe operation;				
	3	The quality system shall include, as applicable within the scope of approval, control procedures for those elements shown in document SA-CATS-MORG.				
148.02.5		the working environment is appropriate for each task carried out and, in particular, complies with any special requirements specified in the applicable airworthiness data;				

Note:

The Acronyms utilized in the above table under the column entitled Method of Compliance/Manual Reference are as follows: MOP – Manual Of Procedures, Training Manual-TM, etc. The Manufacturing Organization should provide a list of all the acronyms they use in this document and what they refer to either at the beginning or the end of the Statement of Compliance. **Accountable manager and the Quality Assurance Manager must sign this document once it has been reviewed by and approved by the Manufacturing Inspector.**

