



Section/division: AIRWORTHINESS: AIR
 Telephone number: 011-545-1000
 Physical address: Ikhaya Lokundiza, 16 Treur Close, Waterfall Park, Bekker Street, Midrand, Gauteng
 Postal address: Private Bag X73, Halfway House 1685

Fax Number: 011-082-1020

Form Number: CA 24-03

Website: www.caa.co.za

DETAILS OF BANK ACCOUNT FOR PAYMENT OF PRESCRIBED FEE			
Bank: Standard Bank of SA Ltd	Branch: Brooklyn, Pretoria	Branch Code: 011245	Account Number: 013007971
COMPULSORY CLIENT PAYMENT CODE (to be completed on deposit slip)			
Service/transaction	Over the counter payments	EFT, Internet, Wire, Electronic payments	
Fees: See CAR Part 187.00.10			

APPLICATION FOR AN AUTHORITY TO FLY (NTCA)

Please tick the appropriate box

<input type="checkbox"/>	Issue (Proposed Inspection Date: ___D___/___M___/___Y___)	Mail to: aircraft@caa.co.za
<input type="checkbox"/>	Re-Issue (Proposed Inspection Date: ___D___/___M___/___Y___)	Mail to: aircraft@caa.co.za
<input type="checkbox"/>	Renewal	Mail to: atf@caa.co.za
<input type="checkbox"/>	Amendment (Proposed Inspection Date: ___D___/___M___/___Y___)	Mail to: aircraft@caa.co.za
<input type="checkbox"/>	Duplicate	Mail to: aircraft@caa.co.za

Requirements for application

All the documents required to process the ATF application are listed below.

Applications **must** be submitted **60 days ahead of the ATF expiry date for processing**. There is a 30-working day turnaround time for the processing and issuing of the certificate. The turnaround time is subjected to all documents and all other requirements being met.

Note: All documents must be legible and in PDF format, except for illustrations/photos of the aircraft

Doc No.	Document Name	Document Attached?	
		YES	N/A
1	CA 24-03 (completed in full, signed and dated)		
2	Proof of payment of the fee prescribed in Part 187		
3	Third Party Insurance. Section 8(5) Civil Aviation Act No.13 of 2009. (N/A for amendment/duplicate)		
4	Valid Mass and Balance (Within last 5 years) (N/A for amendment/duplicate)		
5	Certified Equipment List (List instruments, Radios, and avionics) (N/A for duplicate).		
6	Compass Swing, 5 Years/Annually if Commercial CAR 44.01.12. This regulation also makes provision for an alternate means of direction indicators, however it must be done through a modification approval (N/A for duplicate)		
7	Pitot static check. CAR 24.01.5 and CATS 44 Annex A, 1.3 (N/A for duplicate)		
8	Transponder check. Aircraft operated under VFR unless authorised by the responsible ATSU, VFR. CAR 91.04.4		
9	ICASA Radio Station License or proof of payment (N/A for amendment/duplicate)		
10	Aircraft Logbook(s) (Last two annual inspections done, include all maintenance records) (N/A for amendment or duplicate)		
11	last 12 Months Flight Folio pages (Aircraft Flight records) (N/A for amendment or duplicate)		
12	CA 44.01 (must be completed in full, signed and dated)		
13	Certificate of release to service. CAR 44.01.13(N/A for duplicate)		
14	Maintenance Schedule (refer to General Notice #AIR-2019/005 dated 21 October 2019)		
15	Authority to act on behalf of the owner (power of attorney)		
16	Certificate of Registration		
17	Last issued Authority to Fly (ATF) (N/A for duplicate)		
18	Recent photo/illustrations of aircraft in current guise (N/A for amendment/Duplicate)		
19	Copy of logbook entries of any modification carried out and evidence of approval		

Aircraft Registration Marks

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1. DETAILS OF THE AIRCRAFT OWNER					
Full Name & Surname					
Residential/Postal Address					Code
Telephone number		Cell number			
Email address					
2. PARTICULARS OF THE PERSON WHO MAKES AN APPLICATION ON BEHALF OF THE OWNER					
This section must be complete ONLY if the application is made on behalf of the owner.					
Full Name & Surname					
Identity number					
Address					
		Postal code			
Telephone number		Cell number			
Email address					
3. DETAILS OF AMO/AME/AP					
AMO no.		AME Licesne no.		AP no.	
Full Name of Organization/AME/AMO/AP					
Cell		E-mail			
4. AIRCRAFT DETAILS					
Manufaturer		Model			
Airframe Serail Number		State of Manufacture			
Aircraft MTOW		(Kg)	Aircraft Empty Weight		(Kg)
5. Action Scope (please tick the appropriate box)					
Veteran		Amateur		Production built	
Has aircraft been involved in an accident or incident since the last ATF				YES	NO
In the event of an accident or incident, have all procedures been adhered to in terms of Part 44 CARS and CATS (Temporary or permanent repairs following an accident or incident)				YES	NO
Compliance statement confirming that all regulatory and safety requirements include those contained in Parts 24 and 44 of the CARS, CATS, aircraft maintenance, and operations manuals has been met.					
a) I, the owner and or applicant, hereby declare that to the best of my knowledge, all information contained in this application is accurate and true.					
b) The aircraft has flown a total ofHours, and that the flight folio and aircraft logbooks accurately reflect all flying hours, snags, and maintenance history of the aircraft. The owner accepts sole responsibility for the airworthiness of the aircraft in terms of Part 24.01.2 (6), and I am authorised to apply for the aircraft to be issued, renewed, amended, or for a duplicate Authority to Fly.					
c) The owner is aware of the requirements of section 8(5) of the Civil Aviation Act No.13 of 2009, and the owner accepts responsibility in complying with section 8(5).					
SIGNATURE OF APPLICANT		NAME IN BLOCK LETTERS		DATE	