

	Department:	AVIATION ENVIRONMENTAL PROTECTION, AVIATION SAFETY		Form Number: CA 139-16	
	Telephone number:	0860 267 435		Email address:	environment@caa.co.za
	Physical address	Ikhaya Lokundiza Byls Bridge Blvd, Building, Byls Bridge Office Park Centurion, Olievenhoutbosch, Dorinakloof, Centurion			
	Postal address:	Private Bag X73, Halfway House 1685		Website: www.caa.co.za	
ENVIRONMENTAL OCCURRENCE REPORT					

POPIA CONSENT AGREEMENT:

In accordance with the provisions of the Protection of Personal Information Act No. 4 of 2013 ("POPIA"), all personal information must be processed lawfully and in a manner that does not infringe upon the data subject's right to privacy.

By completing this form in accordance with the Civil Aviation Act No. 13 of 2009, you consent to the collection, processing, and, where necessary, the disclosure of the personal information provided herein for purposes strictly related to regulatory, administrative, operational, and compliance requirements. This may include, but is not limited to, processing the information for approvals, certification, communication, publication, or any related function reasonably required to fulfil the purpose for which the information was submitted.

Such information will only be shared with authorised third parties, including regulatory bodies such as the Department of Transport, service providers, consultants, or other relevant stakeholders, solely to the extent necessary to discharge the aforementioned obligations.

The South African Civil Aviation Authority ("SACAA") recognises the importance of protecting personal information and undertakes to process and/or publish such information with the highest level of care and in full compliance with the safeguards and obligations imposed by POPIA. (For more information on how the SACAA processes your personal information, kindly refer to our Privacy policy on the SACAA website (link: <https://www.caa.co.za/paia-and-privacy/>).

Note: Complete this form for all environmental occurrences that occur due to aviation related works and services. Please note that this is for reporting purposes only and the appropriate legislative requirements must be followed in the event of an environmental occurrence. Kindly email the form to environment@caa.co.za

NATURE OF OCCURRENCE (please ✓ where applicable):

Fire	Soil impacts	Flora and fauna impacts
Spillage, leakage or uncontrolled discharge of substances	Surface water pollution impacts	Emission to air of fuel, gas, dust, fumes or other pollutants
Explosion	Ground water pollution impacts	Damage to archaeological or significant relic or Heritage item
Waste management (escape or improper storage/disposal)	Other (specify)	

OCCURRENCE DETAILS:

Date:		Time:	
Location:			

FURTHER DETAILS (brief description and cause [if known]; nature of the incident, toxicity of the substances released, extent of the impact):

IMMEDIATE ACTIONS / CONTROL MEASURES TAKEN TO RECTIFY THE INCIDENT:

NOTIFICATION TO RELEVANT AUTHORITIES

Were any relevant authorities notified?

Yes	List the names of the authorities that were notified:		
No	Provide reasons for not notifying		

DETAILS OF PERSON COMPLETING THE FORM:			
Name & Surname:		Position:	
Telephone Number		Email:	
SIGNATURE OF PERSON COMPLETING FORM	NAME IN BLOCK LETTERS	DATE	