

 <p>SACAA SOUTH AFRICAN CIVIL AVIATION AUTHORITY Keeping you safe in the sky</p>	<p>REPUBLIC OF SOUTH AFRICA</p> <p>CIVIL AVIATION AUTHORITY</p> <p>GENERAL NOTICE</p> <p>PEL-2026/ATO 001 LICENSING</p> <p>Revision 1</p>	<p>SACAA</p> <p>Private Bag X 73</p> <p>Halfway House</p> <p>1685</p>
<p>Tel: 0860 267 435</p> <p>E-Mail: phookop@caa.co.za</p>		<p>DATED 29 January 2026</p>

THIRD PARTY SIMULATOR USER CERTIFICATE
RENEWAL

1. APPLICABILITY

This general notice serves to inform industry of an amended process for the annual renewal of a simulator third party user certificate.

2. BACKGROUND

Previously an Aviation Training Organisation submitted a CA 60-03 for the renewal of a user certificate to the FSTD department.

The process of the 3rd party user certificate issuance will now be completed by the principle inspector allocated to the ATO.

3. PURPOSE OF THIS GENERAL NOTICE

The purpose of this General Notice is to advise industry that a 3rd party flight simulator certificate can be renewed at the annual ATO renewal and that the 3rd party user certificate will remain valid provided the qualification certificate for the simulator is valid and annual fees in terms of Part 187 are paid to the SACAA.

SACAR 60.01.8 (5) An FSD user certificate shall be effective from the date of issue and be valid until an applicable FSTD qualification ceases to be in force in terms of regulation [60.01.6](#).

Details for the renewal will be captured on the CA141-04 form (see highlighted text below):

	<p>Department: PERSONNEL LICENSING</p>	<p>Form Number: CA 141-04</p>
<p>Saved to this PC by number: 0860 267 435</p>	<p>Email address: pel.training@caa.co.za</p>	
<p>Physical address:</p>	<p>Ikhaya Lokundiza, Blylsbridge Blvd, Blylsbridge Office Park, Olivevouthbosch Road, Doringkloof, Centurion</p>	
<p>Postal address:</p>	<p>Private Bag X73, Halfway House 1685</p>	
	<p>DETAILS OF BANK ACCOUNT FOR PAYMENT OF PRESCRIBED FEE</p>	<p>Website: www.caa.co.za</p>
<p>Bank: Standard Bank of SA Ltd</p>	<p>Branch: Brooklyn, Pretoria</p>	<p>Branch Code: 011245 Account Number: 013007971</p>
<p>APPLICATION FOR APPROVAL OF AN AVIATION TRAINING ORGANISATION</p>		

POPIA CONSENT AGREEMENT:

In accordance with the provisions of the Protection of Personal Information Act No. 4 of 2013 ("POPIA"), all personal information must be processed lawfully and in a manner that does not infringe upon the data subject's right to privacy.

By completing this form in accordance with the Civil Aviation Act No. 13/2009, you consent to the collection, processing, and, where necessary, the disclosure of the personal information provided herein for purposes strictly related to regulatory, administrative, operational, and compliance requirements. This may include, but is not limited to, processing the information for approvals, certification, communication, publication, or any related function reasonably required to fulfil the purpose for which the information was submitted.

Such information will only be shared with authorised third parties, including regulatory bodies such as the Department of Transport, service providers, consultants, or other relevant stakeholders, solely to the extent necessary to discharge the aforementioned obligations.

The South African Civil Aviation Authority ("SACAA") recognises the importance of protecting personal information and undertakes to process and/or publish such information with the highest level of care and in full compliance with the safeguards and obligations imposed by POPIA. (For more information on how the SACAA processes your personal information, kindly refer to our Privacy policy on the SACAA website (link: <https://www.caa.co.za/paia-and-privacy/>).

Please mark the applicable block:

<input type="checkbox"/> APPLICATION FOR THE ISSUE OF AN AVIATION TRAINING ORGANISATION APPROVAL
<input type="checkbox"/> APPLICATION FOR THE AMENDMENT OF AN AVIATION TRAINING ORGANISATION APPROVAL (TPI, FSTD QA Manual)
<input type="checkbox"/> APPLICATION FOR THE RENEWAL OF AN AVIATION TRAINING ORGANISATION APPROVAL
<input checked="" type="checkbox"/> APPLICATION FOR THE RENEWAL OF AN AVIATION TRAINING ORGANISATION APPROVAL AND FSTD 3rd PARTY USER CERTIFICATE.

THIRD PARTY SIMULATOR USER CERTIFICATION RENEWAL

Additional information to be captured on the application form indicated by the highlighted text.

4. APPLICATION FOR RENEWAL OF AN AVIATION TRAINING ORGANISATION APPROVAL	
4.1 Supporting documents: <i>(Mark the applicable block under 6. Supporting documents)</i>	
5. APPLICATION FOR THE RENEWAL OF AN AVIATION TRAINING ORGANISATION APPROVAL AND FSTD 3RD PARTY USER CERTIFICATE.	
5.1 Supporting documents: <i>(Mark the applicable block under 6. Supporting documents)</i>	
Flight Simulator registration	Qualification Level
6. Supporting documents	
	Proof of Payment – Fees as per CAR 187.01.37
	Accepted Financial Business Plan (For initial approval only) CAR 141.01.6(3)(a)
	Written consent for establishment of a new ATO, taking into consideration available facilities and in the case of flight training, air traffic volumes) CAR 141.01.6(4).
	Complete page 3 of this form for all initial and renewal applications as applicable. All aircraft that must remain on the operations specification must be included on page 3. A CA 141-27 form must accompany this application for the removal of an aircraft.
	The Manual of Procedure or Technical Procedures Manual (for all initial applications)
	CA 141-02 ATO Pre-Application Statement of Intent ("PASI" form for all initial applications)
	Valid FSD qualification certificate for 3rd party user certificate to remain valid.
	Proof of Payment for annual renewal fee for 3rd party user certificate as per CAR 187.01.8

4. EFFECTIVE DATE

This General Notice shall come into operation on the date of publication.

Issued by the South African Civil Aviation Authority (SACAA)		
	PAUL PHOOKO	02 February 2026
SENIOR MANAGER: PERSONNEL LICENSING	NAME IN BLOCK LETTERS	DATE