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Form Number: CA 109-07

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## INSTRUCTOR WORKSHOP FEEDBACK FORM

We are interested in your assessment of the training provide and would like to ask you to complete the form. For each statement, please mark in the appropriate block.

| CATEGORIES  | YOUR RESPONSES<br>(PLEASE MARK WITH AN "X") |          |                        |       |                   |
|---|---|----------|------------------------|-------|-------------------|
|   | STRONGLY<br>DISAGREE                        | DISAGREE | AGREE NOR<br>DISAGREE. | AGREE | STRONGLY<br>AGREE |
|   | 1.  | 2.       | 3.                     | 4.    | 5.                |
| <b>1. PREPARATION</b>   |   |          |                        |       |                   |
| The invitation for the workshop was received  |   |          |                        |       |                   |
| The invitation for the workshop was sent well in advance  |   |          |                        |       |                   |
| <b>2. CONTENT DELIVERY</b>  |   |          |                        |       |                   |
| The goals and objectives of the workshop were clearly defined                                     |   |          |                        |       |                   |
| The topics covered were relevant  |   |          |                        |       |                   |
| Each module stated the objective clearly  |   |          |                        |       |                   |
| There was sufficient opportunity for interactive participation                                    |   |          |                        |       |                   |
| The format allowed me to get to know the other participants                                       |   |          |                        |       |                   |
| The workshop was too technical and difficult to understand  |   |          |                        |       |                   |
| The workshop experience will be useful in my work   |   |          |                        |       |                   |
| I got most of my questions answered during the training   |   |          |                        |       |                   |
| The materials were pitched at the right level   |   |          |                        |       |                   |
| The materials for training were helpful   |   |          |                        |       |                   |
| The schedule for training provided sufficient time to cover all the proposed material             |   |          |                        |       |                   |
| The handouts provided were useful   |   |          |                        |       |                   |
| The multimedia material were useful   |   |          |                        |       |                   |
| <b>3. WORKSHOP FACILITATOR('S)</b>  |   |          |                        |       |                   |
| The facilitators were knowledgeable about the topics  |   |          |                        |       |                   |
| The facilitators were well prepared for the session   |   |          |                        |       |                   |
| The facilitators encouraged active participation  |   |          |                        |       |                   |
| The facilitators answered questions in a complete and clear manner                                |   |          |                        |       |                   |
| The facilitators used variety of training methods   |   |          |                        |       |                   |
| The facilitators were respectful of the different skills and values presented by the participants |   |          |                        |       |                   |
| The facilitators modeled cross-sector collaboration   |   |          |                        |       |                   |

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|---|--|--|--|--|--|
| <b>4. GENERAL SATISFACTION</b>  |  |  |  |  |  |
| The catering was sufficient   |  |  |  |  |  |
| I am satisfied with the content of the workshop   |  |  |  |  |  |
| The workshop was worthwhile attending   |  |  |  |  |  |
| Please comment below part of the workshop you enjoyed or felt benefited you most:             |  |  |  |  |  |
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| Please comment below if you feel there are any improvements that can be made to the Workshop: |  |  |  |  |  |
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Thank you for taking the time to complete this feedback form. Your feedback is vital for the improvement of future Workshops.

Thank you for attending the South African Civil Aviation Authority Aviation Security Instructor Workshop.