	<b>REPUBLIC OF SOUTH AFRICA CIVIL AVIATION AUTHORITY</b>  <b>GENERAL NOTICE # FOD-2023/001</b>	<b>SACAA</b> <b>Private Bag X 73</b> <b>Halfway House</b> <b>1685</b>
<b>Tel: (011) 545-1541</b> <b>E-Mail: mhlngas@caa.co.za</b>		<b>DATED 16 OCTOBER 2023</b>

## UNMANNED AERIAL SYSTEM OPERATOR CERTIFICATE HOLDERS WITH UAS OCCURRENCES

### 1. APPLICABILITY

This General Notice is applicable to all Part 101; Unmanned Aerial Systems Operator Certificate (UASOC) holders.

### 2. ABBREVIATIONS

<b>SACAA</b>	South Africa Civil Aviation Authority
<b>CAR</b>	Civil Aviation Regulation
<b>CORS</b>	Centralised Occurrence Reporting System
<b>UASOC</b>	Unmanned Aerial Systems Operator Certificate
<b>AIID</b>	Aircraft Incident Investigation Division
<b>UAS</b>	Unmanned Aerial Systems
<b>ICAO</b>	International Civil Aviation Organisation

### 3. PURPOSE OF THIS GENERAL NOTICE

This General Notice serves to inform Part 101; UASOC holders on how to report occurrences via the ECCAIRS system on the SACAA website.

### 4. GENERAL CONDITION

The SACAA will be moving the function of UAS occurrence from AIID to Flight Operations Department: Aerial Work.

The change will be as follows:

- 4.1 ICAO State Letter numbered AN 6/1.2-22/85 Proposal for the amendment of Annex 13 arising from the sixth meeting of the Accident Investigation Panel (AIG/6) addresses which type of drone investigations states are obliged to investigate. Below is an extract for the amendment of CAR Part 12, reading one-to-one with the aforementioned state letter:

*"In the case of investigation of an accident or serious incident of a remotely piloted aircraft system (RPAS), the ASIB shall only consider instituting and conducting such investigation of those aircraft which are certified in accordance with Part 21 and conform to Annex 8 (Airworthiness of aircraft) and/or operated under an operator authorised in accordance with Annex 6 (Operation of Aircraft, Part IV International (Operations Remotely Piloted Aircraft Systems))"*

- 4.2 UAS occurrences (accident and/or serious incidents) that do not conform to 4.1 above may no longer be forwarded either telephonically or by email to Accident Incident Investigation Division (AIID). As of 1 November 2023, all UASOC holders will have to report UAS occurrences via the Centralised Occurrence Reporting System (CORS) on the SACAA website.
- 4.3 Please see appendices below on how to report on the CORS portal.

## 5. EFFECTIVE DATE

This general notice is effective from the 1 November 2023.

## 6. QUERIES

For any queries regarding this notice, please do not hesitate to contact the following:

6.1 The Senior Manager Flight Operations (acting): Mr Siphamandla Mhlanga on 083 461 6366 or [mhlangas@caa.co.za](mailto:mhlangas@caa.co.za)

6.2 The Manager Aerial Work: Ms Ayalamaswazi Maseko on 083 451 2605 or [masekoa@caa.co.za](mailto:masekoa@caa.co.za)

For ECCAIRS administrative queries, please do not hesitate to contact the following:

6.3 The SSP and SMS Technical Officer: Mr Fredy Tong on 071 801 7575 or [tongf@caa.co.za](mailto:tongf@caa.co.za)

## 7. APPENDIXES

Appendix 7.1

Click on the 'reporting link' (black box).

The screenshot shows the website header with the South African Civil Aviation Authority logo and the tagline "Keeping you safe in the sky". The navigation menu includes Home, About us, Industry, Public, Contact Us, and Quick Find. A search bar is located on the right. The main content area features a "News Update" section with the title "Issuance of Licence Numbers and Administration of Parts 64, 66 and 71 Examinations" dated 4 August 2023. Below the news update is a grid of six service links: Legal Information, Personnel Licensing Information, Careers, Tenders, Reporting (highlighted with a black box), and E-Services.

## Appendix 7.2

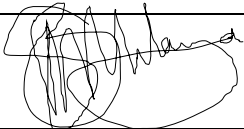
Click on 'Read more here...' (in red).

The screenshot shows the top navigation bar of the South African Civil Aviation Authority website. The logo is on the left, followed by the tagline "Keeping you safe in the sky", contact information (clientcare@caa.co.za, 0860 267 435), and social media icons. Below the navigation bar is a search bar and a list of menu items: Home, About us, Industry, Public, Contact Us, Quick Find. The main content area features a "Document Search ..." box with a "Search" button. Below this is a list of links: Centralised Occurrence Reporting (CORS), Confidential Aviation Hazard Reporting System (CAHRS), Tip-offs Anonymous, and How to Report an Accident. The "Centralised Occurrence Reporting System" section is highlighted, containing a description: "This portal can be used by individuals and organisations to report any aviation-related occurrences and safety and security information to the regulator in support of aviation safety and security management." Below the description is a red link "Read more here....". The "Confidential Aviation Hazard Reporting System" section is also visible, with a description: "The Confidential Aviation Hazard Reporting System provides a means for all to report hazards within our aviation industry, on the ground or in the air, whether real or perceived, before there is a loss of life, injury or damage."

## APPENDIX 7.3

Under the heading 'Reporting for Organisations' click on the ECCAIRS system and fill out as much information as possible.

The screenshot shows the "Reporting for Organisations" section of the South African Civil Aviation Authority website. The navigation bar is identical to the previous screenshot. The main content area has the heading "Reporting for Organisations" and the following text: "These reports may not be submitted anonymously. Accordingly your details will be required and verified upon submission. Depending on the nature of the report, you may receive an E5Y file via email, which will permit you to submit updates to the report. If an organisation already has an established internal reporting system, then reporting into the internal system is encouraged. Where an organisation does not have an established internal reporting system, then reports submitted on behalf of an organisation, or reports related to services contracted by the organisation, should be submitted using the links. There are two ways to report an occurrence:" Below this text are two boxes. The first box, titled "ECCAIRS", shows an airplane and a boat and contains the text: "You can submit your report immediately by using an online form" and "Submit your report immediately". The second box, titled "PDF", shows a PDF icon and contains the text: "You can download a form, fill it out and submit it via an upload or email." and "Fill out and submit a PDF form".

<b>ASSESSED &amp; APPROVED BY:</b>		
	<i>Siphamandla Mhlanga</i> Acting Senior Manager: FOD 18 October 2023	18 October 2023
<b>SIGNATURE OF SM: FOD (acting)</b>	<b>NAME IN BLOCK LETTERS</b>	<b>DATE</b>