

**PART 101 ADMIN CHECKLIST FOR ISSUE OF RPAS OPERATORS CERTIFICATE (ROC)**

Date								
Operator's name								
ROC number								
Invoice number					Invoice date			
Part/s		101						
<b>INITIAL</b>		<b>RENEWAL</b>			<b>AMENDMENT</b>			
<b>DOCUMENTATION</b>							<b>YES</b>	<b>NO</b>
Application complete and correct								
Proof of payment with invoice								
Inspection report (if necessary)								
Approved amendment/s (if necessary)								
Approvals to be granted:								
<b>COMMENTS:</b>								
<b>AIRCRAFT TO BE ADDED TO ROC :</b>								
Aircraft Reg		Weight		Category	Class	Make /Model		
ZT-		kg						
ZT-		kg						
ZT-		kg						
ZT-		kg						
ZT-		kg						
<b>AIRCRAFT TO BE REMOVED FROM ROC :</b>								
ZT-		kg						
ZT-		kg						
ZT-		kg						
ZT-		kg						
AIRCRAFT CATEGORY ON LICENCE				A4 (Fixed Wing)		H1(Multi Rotor)		H2 (Helicopter)
<b>SIGNATURE OF FOD OFFICER</b>			<b>NAME IN BLOCK LETTERS</b>			<b>DATE</b>		
<b>SIGNATURE OF INSPECTOR</b>			<b>NAME IN BLOCK LETTERS</b>			<b>DATE</b>		

I, the undersigned, herewith recommend the approval of the Operations Specifications attached		
<b>SIGNATURE OF FLIGHT OPERATIONS MANAGER</b>	<b>NAME IN BLOCK LETTERS</b>	<b>DATE</b>