



Section/division: **General Aviation**  
 Telephone number: **011-545-1000**  
 Physical address: **Ikhaya Lokundiza, 16 Treur Close, Waterfall Park, Bekker Street, Midrand, Gauteng**  
 Postal address: **Private Bag X73, Halfway House 1685**  
 Website: [www.caa.co.za](http://www.caa.co.za)

DETAILS OF BANK ACCOUNT FOR PAYMENT OF PRESCRIBED FEE	
Bank: <b>Standard Bank of SA Ltd</b>	Branch: <b>Brooklyn, Pretoria</b> Branch Code: <b>011245</b> Account Number: <b>013007971</b>
COMPULSORY CLIENT PAYMENT CODE (to be completed on deposit slip)	
Service/transaction	Over the counter payments
Fees: See CAR Part 187.00.10	EFT, Internet, Wire, Electronic payments

## APPLICATION FOR ISSUE, RENEWAL, AMENDMENT OF or NOTIFICATION OF CHANGES TO PART 96 OPERATING CERTIFICATE

**NOTES:**

- (i) This application must be signed by:
- the applicant, if a natural person;
  - each partner, if the application / notification is on behalf of a partnership; or
  - the officer(s) duly authorized to execute documents on its behalf, if the applicant, closed corporation or organization, and must be accompanied by a certified true copy of the relevant authorising resolution.
- (ii) Where the required information cannot be furnished in the space provided on this form, the information must be submitted as a separate memorandum and attached hereto.
- (iii) All available space provided for answers on this form must be completed, if the space is not applicable, indicate with N/A.
- (iv) The CAA reserves the right to not process the application at the operator's cost if all information is not provided and is not true and correct.
- (v) All fields must be completed or crossed out unless otherwise specified.
- (vi) Please allow a minimum of 7 days to process the application.

**1. PARTICULARS REGARDING THE APPLICANT**

<b>FULL NAME OF OPERATOR</b>	
<b>TRADE NAME (if any)</b>	
<b>ADDRESS</b>	
<b>CONTACT NUMBER</b>	
<b>E-MAIL</b>	

**2. LICENCE PARTICULARS** (Tick applicable box)

<b>LICENCE NUMBERS</b>								
<b>CLASS(ES)</b>	II		III					
<b>AIRCRAFT CATEGORY(IES)</b>	A3	A4	H1	H2				
<b>TYPES OF AIR SERVICE(S)</b>	N1		N2					
<b>GENERAL AIR SERVICES</b>	G1	G3	G5	G7	G9	G11	G13	G15
	G2	G4	G6	G8	G10	G12	G14	G16

IF G16 PLEASE SPECIFY:

**2. APPLICATION PARTICULARS**

Mark the appropriate block:

<input type="checkbox"/>	<b>APPLICATION FOR THE ISSUE OF AN OPERATING CERTIFICATE</b>
<input type="checkbox"/>	<b>APPLICATION FOR THE RENEWAL OF AN OPERATING CERTIFICATE</b>
<input type="checkbox"/>	<b>APPLICATION FOR THE AMENDMENT OF AN OPERATING CERTIFICATE</b>
<input type="checkbox"/>	<b>THE NOTIFICATION OF CHANGES TO AN OPERATING CERTIFICATE</b>

**ENDORSEMENT(S) (if applicable)**

<b>AIRCRAFT TO BE INCLUDED ON THE OPERATING CERTIFICATE</b>							
No	Registration	MTOW	A/C Category	A/C Type	Registered Owner	Fee	
1		kg				R	
2		kg				R	
3		kg				R	
4		kg				R	
5		kg				R	
6		kg				R	
7		kg				R	
8		kg				R	
9		kg				R	
10		kg				R	
<b>AIRCRAFT FEE</b>						<b>Total (1)</b>	R
<b>OPERATING CERTIFICATE PART FEE (if applicable)</b>						<b>Total (2)</b>	R
<b>OPERATIONS MANUAL APPROVAL FEE (if applicable)</b>						<b>Total (3)</b>	R
						<b>GRAND TOTAL</b>	R
<b>REMOVAL OF AIRCRAFT FROM A PART 96 AIR OPERATING CERTIFICATE (if applicable)</b>							
No.	Registration					Fee	
1						R	
2						R	
3						R	
4						R	
5						R	
<b>Total</b>						R	
<b>4. AIRCRAFT DOCUMENTATION</b>							
The following aircraft documentation in respect of each aircraft required to be included on/added to the Operating Certificate as indicated above is valid <i>(Tick where applicable)</i> :							
<b>DOCUMENT</b>				<b>YES</b>	<b>N/A</b>		
Certificate of Registration							
Authority to Fly							
Certificate of Release to Service							
Radio Station Licence							
Letter or lease agreement from registered owner to include aircraft on OC							
Insurance							
Maintenance Control Manual or amendments							
Aircraft Maintenance Schedule							
Maintenance agreement between the AMO and the Operator							
Note: For a new aircraft type to be added on an OC, checklist CA 96-07 should be complied with.							
Please note that if any of the above is not in place, the aircraft may not be added to the Operating Certificate.							
<b>5. DECLARATION – ACCOUNTABLE MANAGER</b>							
I, the undersigned							
The Office Bearer hereby certify that the above-mentioned aircraft are airworthy in all respects and that the above documentation is valid.							
<b>6. DECLARATION – SIGNATORY</b>							
*I/We hereby declare that *I/We are in possession of an approved operations manual, that is up to date and that *I/We may not operate the air service concerned contrary to the relevant approved manuals and any							
CA 96-02			<b>24 November 2022</b>		Page 2 of 3		

provisions of the Aviation's Act, 1962 (Act No. 74 of 1962)		
<b>NAME, SIGNATURE AND CAPACITY OF OPERATOR'S REPRESENTATIVE</b>		
<b>SIGNATURE AND <i>CAPACITY</i></b>	<b>NAME IN BLOCK LETTERS</b>	<b>DATE</b>