

CHECKLIST OF REQUIREMENTS FOR FOREIGN LICENCE CONVERSION

Date			
Licence Number			
Name			
61.01.13 The Director of Civil Aviation may recognise, through temporary validation or permanent conversion, and on the conditions prescribed in this Part, pilot licences and ratings issued by an appropriate authority of a Contracting State if the standard of such foreign licence or rating is deemed to be equivalent to, or higher than, the South African licence or rating.			
Please mark with the applicable symbol as indicated			YES / NO / N.A.
			CSO LI01 LI02
Form CA 61-01.13b completed			
Letter of motivation for conversion of the licence attached.			
Up-to-date Curriculum Vitae attached.			
Certified copy of the pages of his or her logbook containing: (i) the last 12 months' summary. (ii) endorsements of all class or type ratings. (iii) endorsement of the last revalidation of his or her licence, class or type and instrument flight ratings.			
Certified copy of the licence being held within the previous 60 months.			
Valid South African medical certificate.			
SECTION 1			
Application for a Private Pilot Licence			
The applicant must have completed the skills test and written the following examinations-			
• Meteorology;			
• Flight Performance and Planning;			
• Air Law; or			
• if an instrument rating is required as part of the license, written an examination on South African Air Law and Instrument Rating (Operational Procedures) at an approved South African Civil Aviation Examination Centre; and			
• Verification letter			
SECTION 2			
Application for a Commercial Pilot Licence			
The applicant must have completed the skills test and written the following examinations -			
• Meteorology;			
• Flight Performance and Planning;			
• Air Law; or			
• if an instrument rating is required as part of the license, written an examination on South African Air Law and Instrument Rating (Operational Procedures) at an approved South African Civil Aviation Examination Centre; and			
• Verification letter			
SECTION 3			
Application for an Airline Transport Pilot Licence			
The applicant must have completed the skills test and written the following examinations-			
• Meteorology;			
• Flight Performance and Planning;			
• Written an examination on South African Air Law and Instrument Rating (Operational Procedures) at an approved South African Civil Aviation Examination Centre; or			
• Only Air Law in case of the conversion of a helicopter VFR - ATPL			
• Verification letter			
Note:			

SIGNATURE OF CLIENT SERVICE OFFICER	NAME IN BLOCK LETTERS	DATE
SIGNATURE OF LICENSING ISSUANCE OFFICER (LIO1) (ISSUER)	NAME IN BLOCK LETTERS	DATE
SIGNATURE OF LICENSING ISSUANCE OFFICER (LIO2) (APPROVER)	NAME IN BLOCK LETTERS	DATE
	R	
	Receipt number	