



Section/division:
Telephone number:
Physical address:
Postal address:

Personnel Licensing, Safety Standards and Assurance

0860 267 435

Fax Number:

011-545-1459

Ikhaya Lokundiza, 16 Treur Close, Waterfall Park, Bekker Street, Midrand, Gauteng

Private Bag X73, Halfway House 1685

Website: www.caa.co.za

Email: ClientCare@caa.co.za

Form Number: CA 61-14.4

DETAILS OF BANK ACCOUNT FOR PAYMENT OF PRESCRIBED FEE

Bank: Standard Bank of SA Ltd	Branch: Brooklyn, Pretoria	Branch Code: 011245	Account Number: 013007971
COMPULSORY CLIENT PAYMENT CODE (to be completed on deposit slip)			
Service/transaction	Over the counter payments		EFT, Internet, Wire, Electronic payments
Upgrade Grade 1 instructor			

ASSESSMENT FOR GRADE I FLIGHT INSTRUCTOR UPGRADE

CANDIDATE					
Name in block letters					
RSA ID/Passport		Licence no.			
Telephone number		Cell phone number			
Email address					
SIGNATURE OF CANDIDATE	NAME IN BLOCK LETTERS		DATE		
TUTOR					
Name in block letters					
RSA ID/Passport		Licence number.			
TEST DETAILS					
Place			Date of assessment		
Subject presented					
Duration hours	Presentation		Oral examination		
Presentation Outcome	Competent		Oral examination Outcome	Competent	
	Not Yet Competent			Not yet Competent	
Remarks					
EXAMINER					
			MAIN EXAMINER	YES	NO
Name in block letters					
RSA ID/Passport		Licence number			
Telephone number		Cell phone number			
Email address					
SIGNATURE OF EXAMINER	NAME IN BLOCK LETTERS		DATE		

General guide lines

The upgrade ground assessment shall be conducted according to the SA CAR 61 and CATS 61

Each Examiner and Authorised Officer has to prepare himself thoroughly.

The Examiners and the Authorised Officers must meet at least 30 minutes before the time in order to co-ordinate the assessment.

One examiner shall be appointed as the chairman of the panel.

The Candidate shall welcome the Examiners and present himself in a professional manner.

It is required that the publications and documentation as listed below are displayed and ready for use in the room allocated to the assessment:

- CAR (current)
- CATS (current)
- AIP (current)
- AIC (current)
- AIP supplements (current)
- En-route charts (Aerad or Jeppesen)
- The logbook and licence of the candidate
- The letter of recommendation
- The training file pertaining to the upgrade training

Format of the assessment

The duration of the presentation on the research subject matter shall be at least 45 minutes.

Except for the purpose of asking appropriate and reasonable questions, the Examiners should avoid to interfere with and interrupt the presentation.

The presentation must be considered as a lecture to students and therefore should included active involvement of the audience.

The use of aids shall include transparencies or computer presentation software and a white board.

The Examiners should structure the Oral examination in such a way that all aspects are dealt with in a logical sequence.

All Oral examination subjects listed in the evaluation sheet are compulsory items.

For the purpose of answering a question, the candidate may use any of the publications as listed above.

Failure to achieve the required standard in any aspect will mean that the applicant is not yet competent and has failed this assessment.

Documentation & Publication checklist	Acceptable	Rejected	Remarks
Letter of recommendation			
Candidate's logbook			
Training file			
Current CAR & CATS			
Current AIP			
Current AIC			

Section 2: Oral examination									
Aspects (all mandatory)	Not Yet Competent				Competent				
	1	2	3	4	5	6	7	8	
Knowledge of the CAR, CATS, AIP, AIC and Supplements									
Question:									
Question:									
Question:									
Question:									
Technical knowledge of the aircraft used for the practical test									
Question:									
Question:									
Question:									
Flight planning and performance									
Question:									
Question:									
Question:									
All weather operations and procedures									
Question:									
Question:									
Question:									
Question:									
Understanding of SID, STARS, APP and EN-ROUTE charts									
Question:									
Question:									
Question:									
Question:									
Meteorology and interpretation of weather reports									
Question:									
Question:									
Question:									
Question:									
Principles of flight									
Question:									
Question:									
Question:									
Question:									
Result of the oral assessment	Score	Not yet competent			Competent				
	%								

SIGNATURE OF CANDIDATE	NAME IN BLOCK LETTERS	DATE