



CHECKLIST FOR AMENDMENT OF AME LICENCE

Date								
Name								
License Number								
AMENDMENT REQUIREMENTS: PART 66.02.5								
			L01			L02		
			Y	N	N/A	Y	N	N/A
1.	Application form CA 66.02.5 must be completed and signed by the applicant.							
2.	Copy of valid AME license							
3.	Strictly no Tippex allowed							
4.	All corrections or alterations made on the form need to be initialled (Line through the incorrect information, make the change and Date & Initial the change)							
5.	Copies of the correct completed logbook (Hrs, days or weeks as per AIC 65.5 and on CAA Website)(logbook to be completed on a Monthly bases) from the last page previously submitted to the CAA. A bland statement X or √ experience is not acceptable.							
6.	Work done must be signed out by the supervising inspector in the appropriate column (use designated stamp as proof) and the AM/QR must sign next to the summary (use designated stamp as proof). Summary should be written in logbook on a separate page or end of page.							
7.	If, after calculation of the total experience, it has been found the applicant do not qualify as a result of not enough experience, the applicant will forfeit his application fee.							
	Valid AME license.							
8.	Copy of the CAA examination applicable to the rating sought.							
9.	All relevant General CAA examinations should be submitted for rating applied for, if not previously submitted.							
10.	A copy of an approved Human Factor course as per Part 141.02.1							
11.	Assessor course (TETA Approved) for a Grade I Instructor.							
12.	Moderator course (TETA Approved) for a Grade I Instructor.							
13.	AMO certificate to confirm that they are rated on this rating that the AME is requested to add onto his license. If applicable.							
14.	ATO certificate to confirm that they are rated on this rating that the AME is requested to add onto his license for instructors rating.							
	Minimum experience on type applied for:							
14.1	Category A - 6 months on airframe.							
14.2	Category B - 6 months on airframe. (overhaul)							
14.3	Category C - 6 months on engine.							
14.4	Category D - 6 months on engine. (overhaul)							
14.5	Category W-12 month's recent experience on first rating. (6 months for alternate ratings)							
14.6	Category X-12 months recent experience on first rating. (6 months for alternate ratings)							
14.7	3 Compass swings in the last 6 months							
15.	Minimum experience on type applied for on Instructors rating:							
15.1	For a Grade I- 3 years' experience as a grade II instructors.							
15.2	For a Grade II- 2 years' experience on type.							
16.	The prescribed fee as in Part 187.							

Note			
SIGNATURE OF LICENSING OFFICER (LO1) (ISSUER)	NAME IN BLOCK LETTERS	DATE	
SIGNATURE OF LICENSING OFFICER (LO2) (APPROVER)	NAME IN BLOCK LETTERS	DATE	
	R		
	Receipt number		