

PART III		THE FOLLOWING DOCUMENTS (AS APPLICABLE) MUST ACCOMPANY THIS APPLICATION
ISSUE REQUIREMENTS FOR GRADE I INSTRUCTORS: PART 66.03.1		
1.	Application form CA 66.03.1 must be completed and signed by the applicant.	
2.	Copies of the correct completed logbook (Hrs, days or weeks as per AIC 65.5 and on CAA Website) (logbook to be completed on a Monthly bases) from the last page previously submitted to the CAA. A bland statement X or √ experience is not acceptable.	
3.	Work done must be signed out by the supervising inspector in the appropriate column (use designated stamp as proof) and the AM/QR must sign next to the summary (use designated stamp as proof). Summary should be written in logbook on a separate page or end of page. If, after calculation of the total experience, it has been found the applicant do not qualify as a result of not enough experience, the applicant will forfeit his application fee.	
4.	Copy of ID or Passport.	
5.	Proof of age -21 years and older.	
6.	Copy of valid AME Licence.	
7.	Copy of the theoretical examination applicable to the rating sought.	
8.	Train the Trainer course (TETA Approved)	
9.	Assessor course (TETA Approved) for a Grade I Instructor.	
10.	Moderator course (TETA Approved) for a Grade I Instructor.	
11.	ATO certificate to confirm that they are rated on this rating that the AME is requested to add onto his license. If applicable	
12.	A copy of an approved Human Factors course as per Part 141.02.1. Foreign courses to be Part 141 or Part 147 approved.	
13.	Minimum experience on type applied for:	
13.1a	Category A – For a Grade I - 3 years experience as a grade II Instructor	
13.2a	Category B – For a Grade I - 3 years experience as a grade II Instructor	
13.3a	Category C – For a Grade I - 3 years experience as a grade II Instructor	
3.4a	Category D – For a Grade I - 3 years experience as a grade II Instructor	
13.5a	Category W – For a Grade I - 3 years experience as a grade II Instructor	
13.6a	Category X – For a Grade I - 3 years experience as a grade II Instructor	
14.	Minimum experience on type applied for:	
14.1b	Category A – For a Grade II - 2 years working experience on type	
14.2b	Category B – For a Grade II - 2 years working experience on type	
14.3b	Category C – For a Grade II - 2 years working experience on type	
14.4b	Category D – For a Grade II - 2 years working experience on type	
14.5b	Category W – For a Grade II - 2 years working experience on type	
14.6b	Category X – For a Grade II - 2 years working experience on type	
15.	The prescribed fee as in Part 187.	

PART IV (to be completed by all applicants)

I hereby declare that the particulars given by me are to the best of my knowledge are true and correct in every respect.

SIGNATURE OF APPLICANT	NAME IN BLOCK LETTERS	DATE