

## COMPLETION OF AME LOGBOOK: INSTRUCTORS

In the past, the AME Licensing Department has spent unnecessary time doing calculations of experience indicated incorrectly in AME logbooks. If the logbook is completed with no experience, it can only be used for the renewal of your instructor's license and not to be used for any amendments.

**Please fill in logbook on monthly bases**

Logbook should be signed and stamped in the appropriate place by a Supervising Inspector, a Quality Manager or Accountable Manager.

Once every two years, alternatively every time the logbook is submitted to the CAA, a summary should be done, signed by the Accountable Manager whereby he/she confirms that the experience indicated is true and correct. **Summary should be written in logbook on separate page or end of page.**

Below is an example of how the experience should be indicated in the logbook:

Period		Employer	Type of aircraft, engine or equipment	Inspection or any other work carried out	Aircraft category		Engine category		Supervision inspector signature and stamp
From	To				IN DAYS		IN DAYS		
					A	B	C	D	
01/01/11	31/01/11	NAC	CARS	Instructor					Signature & Stamp
01/02/11	28/02/11	NAC	Airframe General	Instructor					
01/03/11	31/03/11	NAC	Gas Turbine	Instructor					
01/04/11	30/04/11	NAC	Boeing 737-300/400/500	Instructor					
01/05/11	31/05/11	NAC	CFM56 Series	Instructor					
01/06/11	30/06/11	NAC	Gas Turbine	Instructor					
01/07/11	31/07/11	NAC	Continental IO 520	Instructor					
01/08/11	31/08/11	NAC	CARS	Instructor					
01/09/11	30/09/11	NAC	Airframe General	Instructor					
01/10/11	31/10/11	NAC	CFM56 Series	Instructor					
01/11/11	30/11/11	NAC	Boeing 737-300/400/500	Instructor					
01/12/11	31/12/11	NAC	CARS	Instructor					
<b>SUMMARY OF EXPERIENCE FROM 1 JAN 2011 TO 31 DEC 2011</b>									
CARS									
Airframe General									
Gas Turbine General									
Boeing 737-300/400/500									
CFM56-Series									
Continental IO-520									
ACCOUNTABLE MANAGER SIGN & STAMP									
LICENCE NR									

**Example only**