



SOCIO-ECONOMIC DEVELOPMENT PROJECT PROPOSAL FORM

Purpose of the form	<ul style="list-style-type: none"> The form should be completed by any legal person seeking financial or non-financial support from the South African Civil Aviation Authority (SACAA) to benefit underprivileged communities. The form must be completed electronically (typed), printed, signed and scanned back to csi@caa.co.za The space allocated in the form can be expanded or reduced to fit the information provided. Proposals seeking to benefit individuals, such as bursaries/scholarships, will not be considered. The SACAA makes provision for bursary and internship applications through the call for application publicised on all its digital platforms annually.
Priority and focus areas	<p>The Socio-Economic Development (SED) initiative of the SACAA supports both sustainable and once-off projects. Sustainable/long-term legacy projects within the focus areas below, are prioritised:</p> <ul style="list-style-type: none"> Education Aviation Transformation (Women, Youth and People living with disabilities) Environmental Charities or vulnerable communities.

COMPANY INFORMATION

Company Name	
Company Registration (where applicable)	
Company Profile, including overall services (a profile may be attached where possible)	
Area/s of operation	
Key company programmes relating to the proposal	

PROPOSAL DETAILS

Define your proposed initiative in detail

Explain the rationale behind the initiative/project/programme					
<ul style="list-style-type: none"> • Include a motivation as to why the project is important to the intended beneficiaries • Emphasise the long-term impact of the project on its beneficiaries 					
List the objectives (goals) of the initiative/project/programme					
Short-term objectives	•				
Medium-term objectives	•				
Long-term objectives	•				
Who are the direct beneficiaries of the project?					
Who are the indirect beneficiaries of the project?					
How the project will be rolled out to achieve its objective (Complete the action plan below)					
Objective	Action	Stakeholders	Expected Results	Projected Costs	Measurement
What project goal are you addressing	What will be done/tasks involved to achieve the goal	Who will be needed to implement the action	What result will you achieve when the action is completed	What will be the cost of implementing the action	How will you evaluate the success
What will be the financial and non-financial costs associated with the project?					
These do not have to be in detail; highlight key aspects critical for the roll-out.					
Financial (Total projected cost derived from the action plan)					
Non-Financial E.g. Skills, Furniture, Promotional material					
Specify the type of assistance needed from the SACAA in detail.					
Cash fund requests in Rands (R):				R	

Specify the amount requested and the project activity cost for which the funding will be used to pay.		
Skills or knowledge support requests:	Specify the type of skills, information or guidance requested	
	How will the above be used to achieve the objective of the project?	
Promotional Material requests: E.g. Posters, A-Z Brochures, School Bags, T-Shirts, Furniture etc.	Specify the items required.	
	How will the items be used or distributed?	
	How will the material contribute towards achieving the objective of the project?	
Specify how the project will be evaluated against its objective.		
Specify how you will evaluate the impact of the project on its beneficiaries.		
Compulsory documents to attach to your submission		
Testimonials and contactable references that prove your organisation's capacity to roll out the project.		<input type="checkbox"/>
A report detailing areas where the organisation or proposed projects have a footprint and evidence of developmental impact.		<input type="checkbox"/>
National Treasury SBD4 Form (Declaration Form) Please note the "State" on the form refers to all public organisations, including the South African Civil Aviation Authority (SACAA)		<input type="checkbox"/>
BBBEE Certificate (if applicable)		<input type="checkbox"/>
CSD Report (downloaded on the day of the proposal submission)		<input type="checkbox"/>
A sworn statement/Affidavit signed by a legally authorised officer certifying that all the information furnished on this form and accompanying attachments are true and correct.		<input type="checkbox"/>